

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
October 20, 2006

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, October 20, 2006, at 9:00 a.m., in the McGowan Workforce Training Center on the Ridgeland Campus of Holmes Community College.

Members present: Mr. George Walker, Mr. Henry (Bubba) Hudspeth, Mr. Bruce Martin, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. Ed Perry and Mr. Henry Thomas.

Members absent: Mr. Chip Crane, Mrs. Patricia (Pat) Dickens and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Dr. Jason Pugh, Mr. Jim Southward and Mrs. Denise Walley.

Guests in attendance: Mr. Chuck Rubisoff – Attorney General's Office; Dr. Bill Smith and Dr. Reginald (Reggie) Sykes – Institutions of Higher Learning (IHL); Dr. Glenn Boyce – Holmes Community College; and Ms. Kendra Bell – Mississippi Department of Education (MDE).

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m. He thanked Dr. Boyce for hosting the Board Meeting, the tour of the Goodman Campus and for the wonderful meal the night before.

PRELIMINARIES

Dr. Dorothy Nelson gave the invocation.

Approval of the Minutes of the September 21, 2006, Meeting

Upon a motion by Mr. Henry Thomas and a second by Mr. Bubba Hudspeth, the Board **voted unanimously** to approve the minutes of the September 21, 2006, meeting.

Review and Approval of Agenda

Upon a motion by Mr. Bubba Hudspeth and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve the agenda as presented.

WELCOME TO THE CAMPUS

Dr. Glenn Boyce welcomed the Board and SBCJC staff to the Ridgeland Campus. He stated that he would give a tour of the Workforce Center immediately following the meeting for those who were interested. With the exception of the nursing students, the classes are held on a four-day class schedule, with Friday being their off day; therefore, the classrooms were empty and classes would not be interrupted.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher commended Dr. Boyce on his leadership of the college and expressed his appreciation for their hosting the events on the previous afternoon/evening and today's meeting.

Dr. Stonecypher introduced Dr. Reginald (Reggie) Sykes, the newly named Assistant Commissioner for Community and Junior College Relations for IHL. Dr. Sykes, who was vice president for the Jefferson Davis campus of Mississippi Gulf Coast Community College, has vast knowledge of the community and junior college system and will be a great asset to IHL. When called on, Dr. Sykes complemented Dr. Bill Smith on his good works and stated that he was looking forward to his new responsibilities and coordinating a smooth transition from community colleges to the universities for students.

Dr. Stonecypher stated that the LBO hearing went well and expressed appreciation to Mr. Walker and Mr. Perry for their contributions during the event.

Dr. Stonecypher presented a copy of the 2006 SREB Mississippi School of Nursing survey results, shown as "Exhibit G". There continues to be a shortage of nurses and waiting lists to be accepted into the existing nursing programs in Mississippi.

A copy of an article published in Community College Week (09/11/2006 issue) entitled, *More Improprieties Uncovered in Alabama System*, was discussed and is shown as "Exhibit H".

The SBCJC staff would like to have Christmas lunch with the Board at River Hills Country Club immediately following the December 15th Board meeting. There being no objections from the Board, the staff will continue to make arrangements for the gathering.

Dr. Stonecypher reminded the Board to complete and return the forms related to the *Natchez Literary and Cinema Celebration* in February 2007 so that arrangements can be finalized.

The Mississippi Association of Colleges (MAC) Conference will be held at Rust College in Holly Springs, Mississippi, on October 22 – 24, 2006. Several SBCJC staff members plan to attend. The conference offers an opportunity for public and private community and junior colleges and universities to fellowship and gain collaborative information.

Dr. Joe Haynes with the Jobs for Mississippi Graduates (JMG) has contacted Dr. Stonecypher in regards to the National Jobs for America's Graduates (JAG) Conference that will be held in Washington, D.C. on December 6-7, 2006. Dr. Haynes has asked Dr. Stonecypher to attend the meeting, for which JMG would cover travel expenses (hotel, meals and transportation). Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Henry Thomas, the Board **unanimously approved** out-of-state travel for Dr. Stonecypher to attend the JAG Conference in December 2006.

Mr. Duane Hamill has recently announced his plans to leave the SBCJC to pursue a job in private industry. Mr. Hamill is Director of Grants Activities and is in charge of the Quality Awards Program that is held annually.

MACJC Report

Dr. Boyce reported that at the last MACJC meeting, which was held on September 26, the Association heard an update from Mr. Ray Smith regarding the Wide Area Network, for which ITS and BellSouth are proposing a new design. After the Association discussed the proposal, Dr. Cole asked Dr. Scott Elliott to contact the Phil Hardin Foundation to see if they could provide funding for a new study (ex. the original Evans Report) that would make recommendations for solutions that would include a new WAN design and other technologies that would impact the system for the next 5 to 10 years.

Dr. Stonecypher, in his report to the Association, reviewed the FTE Funding Formula for Career and Technical Education, which included \$680,000 from Northrup Grumman for this year. There has been some concern from the career technical directors regarding reduced equipment funding.

Dr. Bradberry talked to the Association about academic articulation issues and Dr. Day discussed the PEER recommendations. Dr. Cole has appointed a committee to study class sizes, in particular those that have fewer than 10 students.

In closing, Dr. Boyce stated that Dr. Muse, Chair of the Legislative Committee, gave a review of the LBO recommendations for the upcoming hearing.

Resolution of Commendation Presentation to Dr. Bill Smith

Mr. Walker read the resolution, shown as "Exhibit I" to Dr. Smith and those present. Dr. Smith was presented the resolution and applauded for his outstanding accomplishments.

Dr. Smith thanked the Board for the resolution and stated that it had been an honor and privilege to work with the SBCJC Board and staff.

Career and Technical Education Report

Dr. Jason Pugh referred to "Exhibit A", showing a list of items to be covered in his report. There are no program changes at this time; however, several are expected in November.

Dr. Pugh reported that in early November he would be leading a meeting with SBCJC workforce, career and technical staff and four (4) of the community colleges' key personnel to brainstorm ideas for combining efforts between workforce and career/technical education.

Dr. Pugh provided an article regarding Meridian Community College's Surgical Technology program scoring among the nation's top 20. The article is included as part of "Exhibit A".

Workforce Report

Mr. Walker mentioned that several workforce meetings have been taking place recently and told about the upcoming Governor's Workforce Conference that will be held at the end of October.

Dr. Pugh directed the Board's attention to "Exhibit B", the Workforce Division Report. According to the Workforce Budget Report, there is currently \$10,967,352.42 in industry based project obligations.

A project exception to the Workforce Policies & Procedures was reported, in regards to travel with Winchester Ammunition (Project #2007-213-048). The company had requested some highly technical instruction at one of their other plants.

Dr. Pugh reviewed the list of grant activities, shown as "Exhibit B". The U.S. Department of Labor will visit the SBCJC and two (2) of the colleges next week in regards to the H1b Pathways to Construction Grant.

Dr. Pugh attended the Alabama Workforce Development Conference and was asked to give an overview Mississippi's community colleges role in workforce education. Dr. Pugh gave a presentation to approximately 75 attendees and has had multiple calls from Alabama workforce personnel seeking ideas.

In closing, Dr. Pugh announced that Mr. Dexter Holloway, Director of Workforce Education, was recently appointed President of the National Association of Industry Specific Training Directors (NAISTD) for the upcoming year. Due to his being president of the national organization, next year the annual conference will be held in Mississippi. The Board asked that a letter of commendation be prepared and presented to Mr. Holloway for his appointment to the association.

Accountability and Technology Report

Dr. Larry Day reported that the EdNet Board met on October 19, 2006; however, Dr. Day was unable to attend the meeting and could not report on it at this time.

Dr. Day presented names of three (3) locations of classes that were requested for **Fall 2006**, see "Exhibit C". Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Ed Perry, the Board **voted unanimously** to approve the requested location of classes for Fall 2006.

In closing, Dr. Day presented the *Proposed Changes in the Enrollment Verification Process*, shown as "Exhibit D". The proposed changes are a result of recommendations that were made by PEER following their review. Dr. Day asked for approval to begin the administrative procedures process. Upon a motion by Mr. Henry Thomas and a second by Dr. Dorothy Nelson, the Board **unanimously approved** submitting the *Proposed Changes in the Enrollment Verification Process* document for review in accordance with the Administrative Procedures Act.

Program Report

Dr. Bradberry referred to "Exhibit E", which includes a report on the Commission on Proprietary Schools and College Registration. The Commission collected \$22,528.69 for the month of October 2006, which brings the FY2007 total to 32,264.67.

Also attached as "Exhibit E", is a MSN Encarta article entitled *Five Myths About Community Colleges*.

As chair of the Class Size Efficiency Committee, Dr. Bradberry announced that Dr. Day, Mrs. Deborah Gilbert, Dr. Jason Pugh, Ms. Lynn Ladner, Dr. Lavinia Sparkman, Dr. John Grant, Dr. Gail Baldwin and Mrs. Marilyn Gardner are working with him to review class sizes at the community colleges. The committee, which has met once, will continue to work together and Dr. Bradberry will report any progress they make to the Board.

Mr. Jim Southward presented handouts, shown as "Exhibit J". Currently, five (5) of the Mississippi's community colleges are ranked in the top 20 in the nation, those being Pearl River, Mississippi Gulf Coast, Jones County, Itawamba and Copiah-Lincoln. The soccer championships will begin this coming Saturday, and will be hosted by Pearl River Community Colleges in Poplarville, Mississippi.

Legislative Report

Dr. Bradberry directed the Board's attention to "Exhibit F", which lists the names of legislators who have indicated their support for mid-level funding. Draft legislation regarding adult alternative high school diplomas, which is part of the dropout recovery effort, was reviewed and is included as part of the exhibit.

*The meeting was adjourned for a 10 minute break at 10:30 a.m.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Napoleon Moore and a second by Mr. Bubba Hudspeth, the Board **unanimously approved** the General Fund Disbursements from Fund 2298 for November and December 2006, in the amount of \$8,542,552 for each month, shown as "Finance Attachment 1".

Upon a motion by Mr. Napoleon Moore and a second by Mr. Henry Thomas, the Board **unanimously approved** the **Education Enhancement Fund Disbursements** from Fund 4080 and Fund 4110 in the total amount of \$3,213,260 each for October and November 2006, and \$3,213,261 for December 2006; shown as "Finance Attachments 2a – 2c".

Mrs. Gilbert reported on **Financial Statements for General Fund 2291 and Special Funds** as of September 30, 2006 for FY 2007; shown as "Finance Attachments 3a & 3b".

A copy of the Funding Formula Booklet for FY2007 was given to the Board for their review.

Mrs. Gilbert gave an update on County Tax Support; shown as "Finance Attachment 5".

Upon a motion by Mr. Ed Perry and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the **Service Unit Renewal for MSVCC from MSVCC Fees with Blackboard, Inc.** in the amount of \$20,610, as shown in "Finance Attachment 6a". ITS approval has been granted for this request.

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Napoleon Moore, the Board **unanimously approved** the **Services to Provide Help Desk Support to the MSVCC** in the amount of \$82,500 for FY 2007, as shown in "Finance Attachment 6b". ITS approval has been granted in the total amount of \$417,500 until December 30, 2010.

Mrs. Gilbert provided copies of the Academic Faculty Salary Schedule for FY 2007, shown as "Finance Attachment 7a" and the Average Faculty Salaries (budgeted) for 2000 – 2007, shown as "Finance Attachment 7b".

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Ed Perry and a second by Mr. Henry Thomas, the Board **voted unanimously** to approve travel authorizations, as follows:

Mr. Walker plans to attend the Governor's Workforce Conference scheduled for October 30 – November 1, 2006 and the Special Task Force for the Revitalization of the Delta Region meeting on November 9 – 10, 2006.

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Dr. Stonecypher plans to attend the JAG Conference in December 2007 in Washington, D.C., as approved during his report earlier in the meeting.

Out-of-Town Meetings

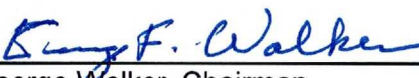
The Board was reminded to notify the office if they plan to stay an extended amount of time at Natchez in February 2007.

Performance Evaluation and Expenditure Review (PEER) Meeting

Dr. Stonecypher stated that he and Mrs. Gilbert had met with PEER on October 19, 2006 regarding Medical Clinics, provided at both the universities and the community colleges. Six of the colleges provide health care to students and faculty directly through an EMT, Paramedic or Nurse through contractual arrangements. PEER is recommending that each college create a policy to require all faculty and staff to pay a market rate for services and that the colleges use enterprise accounting to account for medical clinics. PEER has requested a response by October 31, 2006.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:17 a.m.



Mr. George Walker, Chairman



Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Career Technical Report-----	A
Workforce Activity Report -----	B
Locations of Classes for Fall 2006-----	C
Proposed Changes in the Enrollment Verification Process -----	D
Program Report -----	E
Legislative Report-----	F
2006 SREB MS School of Nursing Survey Results -----	G
Alabama Article-----	H
Resolution of Commendation for Dr. Bill Smith-----	I
Athletic Handouts (NJCAA Article & Soccer Championship Playoff Schedule)-----	J
General Fund Disbursements from Fund 2298 for November & December 2006 -----	Finance Attachment 1
Education Enhancement Fund Disbursements from Fund 4080 and Fund 4110 for October, November and December 2006 -----	Finance Attachments 2a – 2c
Financial Statements on General Fund 2291 as of September 30, 2006 -----	Finance Attachment 3a
Financial Statements on Special Funds as of September 30-----	Finance Attachment 3b
County Tax Follow-up Report -----	Finance Attachment 5
Service Unit Renewal for MSVCC for Blackboard -----	Attachment 6a
Services to Provide Help Desk Support to the MSVCC for Presidium Learning-----	Finance Attachment 6b
Academic Faculty salary Schedule – FY2007 -----	Finance Attachment 7a
Average Faculty Salaries 2000 – 2007 Budgeted -----	Finance Attachment 7b